



PANANIA PUBLIC SCHOOL

21A Lawler Street, PANANIA NSW 2213

Phone: 9773 9017

Fax: 9792 3907

Email: panania-p.school@det.nsw.edu.au

INVOICING & PAYMENTS

Dear Parents/Carers,

Throughout the school year it is necessary for the school to invoice parents/carers for resources and events such as the School Resource Package, School Contribution, swimming & athletics carnivals, excursions and incursions etc.

Notes advising of the event, the cost involved and the '**due date**' for payment are published on the 'School Bytes' app and parents/carers will receive an email alert. These 'due dates' must be strictly adhered to for administration and accounting purposes. **Not adhering to these dates may exclude your child from participating in an event**, as often student numbers and payments need to be made to the supplier / event coordinator in advance.

Our preferred method of payment is online via the School Bytes app (please see instructions below). Permission to attend events must be given via School Bytes before you can proceed to make online payment. Cash and EFTPOS are also accepted. There is a payment 'Drop Box' at the Administration Office for your convenience.

Student School Reports are also published online in the parent portal via the School Bytes app twice per year.

PLEASE NOTE: The following CANNOT be paid via EFTPOS or ONLINE as these are P&C entities:

- X Pre-loved Clothing Pool purchases
- X Canteen purchases
- X Fundraising events (Mother's & Father's Day Stalls etc)

Thanking you for your support.

Mrs J Robinson,
Business Manager.

ONLINE PAYMENT VIA THE SCHOOL BYTES APP INSTRUCTIONS

1. Open the Parent Portal link <https://portal.schoolbytes.education.auth/login>
2. Select the **Create New Account** link.
3. Enter **your first name as it appears on your student's profile at the school.**
4. Enter **your last name as it appears on your student's profile at the school.**
5. Enter the **email address that you use for school communications.**
6. Enter a **Password.**
7. **Confirm** the password.
8. Select **Create an Account.**
9. Select **Link Other Student.**
10. Search for the **School's Name.**
11. Enter the student's **First Name**
12. Enter the student's **Last Name.**
13. Select the student's **Current Grade.**
14. Enter the student's **Date of Birth.**
15. Select **Search.**
16. You may now add additional students if required.
17. You are now ready access your parent/student portal to give permission for an event, make a payment or download your child's school report.

AUDIRI (Previously known as Skoolbag)

Welcome to the Audiri Community!

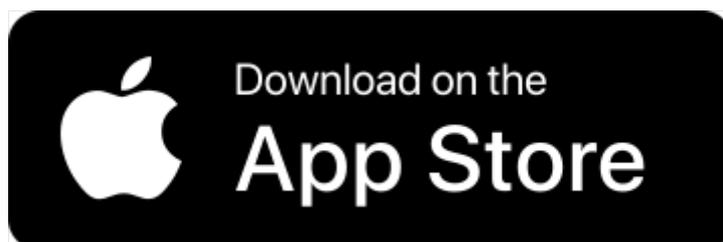
The Audiri app is the best way for parents/carers to stay up-to-date with school announcements, newsletters, forms and the school calendar.



Follow the instructions below to download the Audiri app and stay connected with what's happening in the school.

To download the latest version of the Audiri app, follow these simple steps.

1. Click on the Apple App Store or Google Play Store image below to open the store and download the latest version of Audiri.

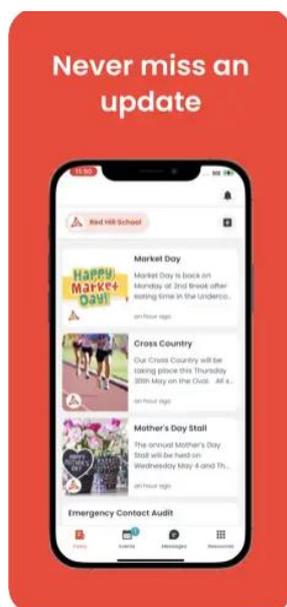


2. If you are installing the app for the first time, follow the App Store images above and download the app by selecting the download button:

- **iPhone device, select 'Get':**
- **Android device, select 'Install':**

Note:

To allow for the best app experience, please ensure your phone has been updated to the latest software version (iOS or Android OS) before downloading the app. The Audiri app may not be compatible with older phones or phones running on older iOS or Android OS.





SAVE TIME with our ONLINE CANTEEN

Pania Public School Canteen accepts
online orders using MunchMonitor
Setting up an online account is easy!



1. Go to www.munchmonitor.com
2. Click **REGISTER**
3. Enter
 - School ID: **pananiaps**
 - Password: **munch2213**
4. Enter your **email address**
5. Enter the **password** you want. Make sure you can remember your password
6. Review and tick on the **Privacy Policy**
7. Click **Register**
8. Click on the **Activation Link** in the email we sent
9. Follow the steps to **create your Parent Profile**
10. **Add Students** to your account
11. Click on **Account Top-up** to transfer money into your account
12. **You are now ready** to order online!



Quick Information

Using MunchMonitor Parent Portal Online Ordering

- You can place orders online up to 4 weeks in advance
- Top-up your account online using Debit/VISA/MasterCard
- List allergies to alert canteen staff
- You can order anytime you want using web browsers such as Chrome or Safari
- You can use desktops, laptops, tablets or smart phones with internet access
- It only costs \$ 4.95 (incl-GST) per school term for a family account (includes all top-ups & orders) *Please note the minimum top-up is \$15 if your order is less than this amount the balance will be placed on your MunchMonitor account for future use.
- No sign-up fee
- No transaction fee

Call us at 1300 796 190 or email us at help@munchmonitor.com
if you require further assistance.

MunchMonitor...making your school day easier