



PANANIA PUBLIC SCHOOL

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STUDENT USE OF DIGITAL DEVICES AND ONLINE SERVICES

INCLUDING MOBILE PHONES & SMART WATCHES

Dear Parent/Carer,

A policy governing student use of digital devices and online services applies in all NSW public schools (from 2020). This policy covers students using school owned devices, online services, mobile phones, smart watches and devices not owned by the school.

We recognise the need to prepare our students for a rapidly changing world, where technology plays a large role in our personal, social and professional lives.

Each student and a parent/carer will need to sign the agreement regarding student use of digital devices and online services including mobile phones.

Attached is the ***Parent and Student Use of Digital Devices and Mobile Phone/Smart Watch Student Agreement***.

Our objective with this policy is to promote greater independence, increased academic engagement, and a higher level of skill development for all students. Our goal is to prepare your child to connect, collaborate and compete as an ethical citizen in a future-focused learning environment.

We appreciate your ongoing support of this policy. If you have any questions about the program and/or use of student-owned devices, please feel free to contact the school.

CONSENT TO USE THIRD-PARTY SOFTWARE

Panania PS is committed to providing a technology-rich environment for our students. Our school community considers the use of information and communication technology to be fundamental in assisting teaching and learning in all areas of the school curriculum.

The school uses third-party software providers offering web-based online educational resources and cloud-based storage to support our administrative functions and enhance student learning outcomes.

In most instances, students are required to register before accessing the software. Registration involves either a staff member or student entering identifying information such as name, school year and the student's school email address into the software.

Attached is a consent form seeking your approval to register your child to use certain software. If you require further clarification, you can contact the school on 9773 9017.

Please complete the attached agreements and return to the Drop Box at the School Office by **Friday, 15 March**.

Mrs M Siwak.

Principal.

5/3/2024



STUDENT USE OF DIGITAL DEVICES AND ONLINE SERVICES

INCLUDING MOBILE PHONES & SMART WATCHES STUDENT AGREEMENT

Panania Public School recognises the need to prepare students for a rapidly changing world where technology plays an increasing role in our students' everyday lives.

Students must read and sign the 'Student Use of Digital Devices and Online Services including Mobile Phones & Smart Watches' student agreement in the company of a parent or carer unless otherwise directed by the Principal.

Student Initial	Parent/ Carer Initial	STUDENT NAME: CLASS:
		I agree that I will abide by the school's Student Use of Digital Devices and Online Services including Mobile Phones & Smart Watches.
		I will use the department's network and digital devices for learning. This includes the DoE Student Portal, Google Workspace, Office 365 and DoE Email.
		I will use my own portal/internet log-in details and will never share them with others.
		I will stay safe by not giving my personal information to others.
		I will not hack or bypass any hardware and software security implemented by the department or my school.
		I will not take photos, video or sound recordings of myself, other students and staff members without their knowledge or consent. I will not transmit or post photos, video, sound recording or other files at school or outside school without the direct permission of the teacher.
		I will not use a device or online service to knowingly search for, link to, access, share or send anything that is: <ul style="list-style-type: none"> • offensive • inappropriate • threatening • abusive • defamatory • considered to be bullying.
		I will report inappropriate behaviour and inappropriate material to my teacher.
		I will use the department's Wi-Fi network for learning.
		I will use digital devices during school activities at the direction of the teacher.
		I will not download or install any software to digital devices while on school grounds.
		I will not attach any school-owned equipment to my mobile device without the permission of the school.
		I understand that my activity on the internet is recorded and that these records may be used in investigations, court proceedings or for other legal reasons.

Student Initial	Parent/Carer Initial	
		<i>Mobile Phones / Smart Watches</i>
		I will take my mobile phone / smart watch to the office each morning and collect it at the end of each day.
		The phone/watch is only to be used for communication with family members or for pick up arrangements outside school hours.
		The phone/watch is not to be used to take photos, record audio or video while on or near school grounds.
		As soon as I collect my device from the office or other designated area it is to go straight in my bag and not be carried in my hand.
		I understand that any device confiscated by a staff member from a student, who does not abide by this agreement, will be kept in the School Office and needs to be collected by a parent/carer of that student.

I acknowledge and accept the conditions listed above.

_____ in the presence of _____
 Student Name Parent/Carer Name

_____ _____
 Student Signature Parent/Carer Signature

Date: ____ / ____ / ____

PLEASE RETURN THIS CONTRACT TO YOUR CHILD'S CLASS TEACHER BY FRIDAY, 15 MARCH.

CONSENT TO USE THIRD PARTY SOFTWARE

The NSW Department of Education has entered into contracts for a range of essential student education and administration software. The department has assessed the privacy impacts and data security controls as compliant with NSW privacy requirements and a list of that software is available at <https://education.nsw.gov.au/public-schools/going-to-a-public-school/privacy-information>.

In addition, Panania Public School will use the third-party software listed in the table below. Please indicate your consent for the following applications.

Software name and website link	Purpose of the software	Student information entered in the app	Country information is stored	Information shared with others and reason
Maths Online	Mathematics	Student User Name and Password	Cloud Based	Nil
SoundWaves	Literacy	Student User Name and Password	Cloud Based	Nil

I **CONSENT** for my child to access the applications listed above.

I **DO NOT CONSENT** for my child to access the applications.

This consent remains effective until I advise the school otherwise in writing.

I acknowledge that my child must abide by the conditions of acceptable usage set out in the department's [Digital Devices and Online Services for Students policy](#), and that any breach of this policy may, at the school's discretion, result in disciplinary action in accordance with the school's behaviour policy.

Student Name: _____ Class: _____

Parent/Carer Name: _____

Parent/Carer Signature: _____

Date of Signing: _____